

SHIP Assessment Subcommittee

Contact Information

Name	
Title	
Organization	
Contact Number	
Contact E-mail	

Deliverables

The Delaware Public Health Institute (DPHI) is calling on 5-6 individuals to be a part of a SHIP Assessment Subcommittee. The purpose of this subcommittee is to serve as backend support to DPHI as they roll out the state-wide community health assessment in 2016. Member expectations are as follows:

Deliverable 1: Maintain communication with DPHI regarding assessment activities.

- a) Organize three periodic meetings (June, September, and November) with DPHI to discuss assessment activities (DPHI can provide the space and/or conference line if needed).
- b) Keep a record of minutes at all three meetings to be submitted to DPHI.
- c) Make updates to an assessment tracking form based on what is reported in meetings and submit a final copy to DPHI in November.

Deliverable 2: Set up two community meetings in each county (6 in total) to be facilitated by DPHI.

1. Collaborate with other members of the subcommittee to provide DPHI with leads for community meeting spaces in each respective county.
2. Identify community leaders in each county that can assist in generating community interest and participation in the meetings.

Deliverable 3: Work with DPHI to update the Asset Mapping results from the 2012 SHIP Assessment where necessary.

3. DPHI will distribute the findings from the 2012 Asset Mapping activity and collaborate with the subcommittee to develop an up-to-date version during the September meeting.

Note: This subcommittee will not be responsible for conducting any assessments. DPHI will give each member the opportunity to review materials developed for the community meetings, key informant interviews, and the final report to provide feedback and suggestions before they are finalized.

Are you interested in becoming a member of the SHIP assessment subcommittee?

Based on the information above, please check off the response that best applies to you:

Yes

No

Maybe, but I would like more information first.

Referral

If you would like to recommend someone for the SHIP assessment subcommittee that is not here today, please place their name and contact information in the space below.

Thank you for completing this form!